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OBJECTIVES OF THE OFFICE OF SECURITY FOR

FISCAL YEAR 1965

1. Under conditions of expanding workload and proliferation of security responsibilities will exert every effort to continue to render the optimum in security support through the use of presently available manpower assets.
2. To develop for consideration by the Security Committee, USIB, means and methods to improve the security systems used within the intelligence community.
3. For Fiscal Year 1965, the ADP Program for the Office of Security, besides the conversion of the SRD Index, envisions new areas such as the establishment of a standard case processing control system on all cases, the expansion of ADP in administrative procedures which lend themselves to automation, and the exploration of the use of an electronic link with other government agencies for investigative and name check purposes.
4. Prepare and forward to [REDACTED] and overseas security officers sanitized summaries of interesting cases which could be used in briefing personnel regarding the dangers and hazards of personnel indiscretions, misconduct, and the possibility of harrassment and blackmail by hostile opposition intelligence services and for use in performing investigative and other security functions.
5. Continue to promote practices and procedures to ensure the timely exchange of pertinent security and counterintelligence information, both within CIA and the community, for the protection of personnel and installations with emphasis upon overseas activities.
6. Continue to investigate promptly possible unauthorized disclosures, make analysis of damage caused thereby, attempt to identify the source of the "leak," recommend corrective action and continue to promote an awareness among Agency personnel regarding the seriousness of such matters.
7. To continue to direct the CIA Task Force monitoring the possible effect of the Dunlap compromise upon CIA classified information and sources

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and methods, and to effect prompt corrective action and recommendations to the DCI as appropriate.

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9. To complete revision of the Office of Security War and Contingency Support Planning Guide for use by Senior War Planners as a ready security reference and guideline on contingency and wartime planning.

10. To provide guidance and assistance to War Plans Staff and area divisions in the development of security plans in support of overseas contingency, emergency and wartime situations.

11. To hold one or more alerts of the security patrol to determine its activation effectiveness and to correct any deficiencies determined.

12. To continue our education program to ensure a greater awareness of I&NS and State Department facilities that are available to assist the Agency.

13. To follow closely all pending amendments to the Immigration and Nationality Act and to recommend changes which will benefit or affect Agency activities.

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28. Continue emphasis on file retirement and otherwise conserving space within the Security Records Division and the Office as a whole.

29. Continued emphasis will be placed on the development of physical security equipment and devices, both at the inter-Agency level and at the intra-Agency level.

30. Continued stress will be applied toward the achievement of greater economy of operation in all the substantive and procedural aspects of those functions and responsibilities assigned to the Office of Security.

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